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Source: [Forest Society of Maine](#)

STEWARDSHIP AND ACQUISITION COMMITTEE JOB DESCRIPTION

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I. PURPOSES

Oversee FSM's stewardship and land conservation activities. Work with both the staff and the full board to provide feedback and recommendations related to these activities.

II. RESPONSIBILITIES

A. Stewardship

1. Help establish and maintain an effective easement monitoring program.
2. Help to develop and implement land management plans for FSM's fee holdings.
3. Provide guidance and oversight regarding potential easement violations and enforcement actions.

B. Land Conservation/Acquisition

1. Help to set priorities for land conservation efforts.
2. Help to evaluate potential land conservation opportunities and recommend appropriate involvement for FSM.
3. Assist staff in actively managing ongoing land conservation projects by providing feedback and recommendations on important issues to board and staff.
4. Review land acquisition documents (e.g., conservation easements, purchase and sale agreements) and provide feedback and recommendations to staff and board.

III. PROCESS FOR SELECTING LAND CONSERVATION PROJECTS

1. Review the staff's recommendation in accordance with the criteria described in "Guiding Principles for Selecting Land Conservation Projects."
2. If the staff recommendation is *not* to pursue the project and the committee agrees, further review by the full board is unnecessary.
3. If the committee differs with the staff's recommendation, whether yes or no, the full board will be called on to resolve the difference.

4. If both committee and staff agree to pursue the project, staff will move forward with preliminary project planning and negotiations. However, approval of the full board is required and will be sought at its next meeting. (As the project proceeds, decisions regarding acquisition of interest in property require additional full board consideration upon recommendation from the committee.)

Note: A committee member may be asked to assist directly with a particular project in those circumstances where he/she has specific skills or connections that could be helpful.